

**CITY OF HACKENSACK
CITY CLERK'S OFFICE
65 Central Avenue
Hackensack, New Jersey 07601
201-646-3940**

DATE: September 16, 2026
FROM: Timothy Hoffman, Acting City Clerk
RE: Ordinance 17-2026

PLEASE NOTE, THE FOLLOWING IS TO BE PUBLISHED AS SOON AS POSSIBLE:

**CITY OF HACKENSACK
ORDINANCE NO. 17-2026**

NOTICE IS HEREBY GIVEN that Ordinance No. 17-2026 of the City of Hackensack, County of Bergen and State of New Jersey, entitled: **AN ORDINANCE TO AMEND CHAPTER 107 OF THE CODE OF THE CITY OF HACKENSACK, "LICENSES AND PERMITS" UPDATING VARIOUS FEES THROUGHOUT THE CITY** was introduced and has passed its first reading at a meeting of the governing body of the City of Hackensack, in the County of Bergen, State of New Jersey, on September 15, 2026. It will be further considered for final passage after a public hearing thereon, at a meeting of the City Council to be held at City Hall, Council Chambers, 65 Central Avenue, on October 6, 2026 at 5:30 p.m., or as soon thereafter as the matter can be reached.

**CITY OF HACKENSACK
ORDINANCE NO. 17-2026**

**AN ORDINANCE TO AMEND CHAPTER 107 OF THE
CODE OF THE CITY OF HACKENSACK, "LICENSES
AND PERMITS" UPDATING VARIOUS FEES
THROUGHOUT THE CITY**

WHEREAS, Chapter 107 of the Code of the City of Hackensack ("City Code"), "Licenses and Permits," sets forth in Attachment 1 and Attachment 2 an enumeration of fees for various permits and activities; and,

WHEREAS, upon recommendation of the City Manager and the City's recreation professionals, the City Council has determined to update certain fees for licenses and permits within the City and consolidate the fees into a more

readable attachment.

WHEREAS, there are also various fees listed in different sections of the City Code, also being recommended by City professionals for updates.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HACKENSACK, as follows:

Section 1:

Chapter 107, Section 28 of the City Code is hereby amended to update the following as follows (additions by underline, deletions by ~~strikethrough~~):

§107-28 Enumeration of licenses, permits, miscellaneous services and fees.

- A. The following is an enumeration of the various licenses, permits, miscellaneous services and fees required therefor by chapters and/or articles of this Code.

Attachment 1 to Chapter 107 “Enumeration of Licenses, Miscellaneous Services, and Fees” of the City Code is hereby repealed in its entirety and replaced by Attachment 1 “Enumeration of Licenses, Permits, Miscellaneous Services and Fees”.

Section 2:

Chapter 107, Section 29 of the City Code is hereby amended to update the following as follows (additions by underline, deletions by ~~strikethrough~~):

§107-29 Enumeration of recreation permits and fees.

The following is an enumeration of the various permits and the fees for the Recreation Department set forth by Section 107-30.1 A.

Attachment 2 to Chapter 107 “Enumeration of Permits” of the City Code is hereby repealed in it’s entirety and replaced by Attachment 2 “Enumeration of Recreation Permits and Fees”.

Section 3:

Chapter 49 of the City Code is hereby amended to update the following as follows (additions by underline, deletions by ~~strikethrough~~):

§49-4 Fees; duration of licenses.

- A. License fees shall be paid annually as follows:

(1.) Plenary retail consumption license: \$1,800 \$2,150

(2.) Plenary retail distribution license: ~~\$1,350.~~ \$1,600

(3.) Club license: ~~\$188~~ \$220

B. [no changes]

§ 49-6 Issuance of license.

All licenses issued under this article shall be issued to the person, firm, corporation, association, partnership, trust, company or organization applying therefor, or the manager, servant, officer or employee of any of them applying therefor, upon the approval of the ~~City Manager~~ City Clerk and the City Council. After payment of ~~the appropriate license fee is made to the Tax Collector~~ any applicable fees to the City of Hackensack and State of New Jersey, and the issuance of the said license is approved by the City Council, then only is the ~~City Manager~~ City Clerk empowered to issue licenses provided for by this article. All licenses issued under this article shall be signed by the ~~City Manager.~~ City Clerk.

§ 49-11 Rules and regulations.

E. Fingerprinting of employees; identification cards.

(1) All persons dispensing and/or serving alcoholic beverages, whether owner, operator and/or employee, employed by business establishments holding a license under this article and dispensing alcoholic beverages for consumption on or off the premises, shall, within 72 hours of the commencement of their employment, be fingerprinted under the supervision of the Department of Police of the City of Hackensack at such time and place as shall be designated from time to time by the Chief of Police, and said fingerprints shall be filed with said Department.

(2) Identification cards shall be issued to all such persons by the Police Department. Said cards shall be valid for a period of one year from the date of issuance. Identification cards for Club licenses shall be valid for a period of three years from the date of issuance. The fee for obtaining said card shall be ~~\$30~~ \$50.

Section 4:

Chapter 88, Section 5 of the City Code is hereby amended to update the following fees as follows (additions by underline, deletions by ~~striketrough~~):

§ 88-5 Non-life-hazard uses

A. In addition to the registrations required by the Uniform Fire Code, the following non-life-hazard uses shall register with the Bureau of Fire Prevention. These uses shall be inspected once per year and shall pay an annual fee as set forth below. ~~Effective January 1, 2025,~~ The below fees are subject to no greater than a 2.5% annual

increase ~~effective each January 1st~~ upon recommendation of the Fire Official and subject to the City Manager's written approval:

USE GROUP	ANNUAL FEE
Business Use Group	
B-1, 100 to 1,500 square feet	\$60 <u>\$63</u>
B-2, 1,500 to 2,499 square feet	\$70 <u>\$74</u>
B-3, 2,500 to 6,999 square feet	\$100 <u>\$105</u>
B-4, 7,000 to 9,999 square feet	\$210 <u>\$221</u>
B-5, 10,000 square feet and over	\$290 <u>\$305</u>
Factory Use Group	
F-1, under 4,000 square feet	\$170 <u>\$179</u>
F-2, 4,000 square feet and over	\$250 <u>\$263</u>
Mercantile Use Group	
M-1, under 4,000 square feet	\$72 <u>\$85</u>
M-2, 4,000 square feet and over	\$144 <u>\$170</u>
Storage Use Group	
S-1, under 2,500 square feet	\$80 <u>\$85</u>
S-2, 2,500 square feet to 7,000 square feet	\$160 <u>\$168</u>
S-3, 7,000 square feet and over	\$290 <u>\$305</u>
Residential Use Group	
R-A, non-owner-occupied 2-family units	\$60 <u>\$63</u>
R-B, 3 to 6 units	\$75 <u>\$79</u>

R-C, 7 to 12 units	\$90 <u>\$95</u>
R-D, 13 to 19 units	\$200 <u>\$210</u>
R-E, 20 to 39 units	\$390 <u>\$410</u>
R-F, 40 to 80 units	\$460 <u>\$483</u>
R-G, over 80 units <u>81 to 100 units</u>	\$585 <u>\$614</u>
<u>R-H, 101 to 150 units</u>	<u>\$774</u>
<u>R-I, 151 to 250 units</u>	<u>\$968</u>
<u>R-J, 251 or more units</u>	<u>\$1,200</u>

Utilities Use Group

U-1, under 2,500 square feet	\$100 <u>\$105</u>
U-2, 2,501 square feet to 4,000 square feet	\$150 <u>\$158</u>
U-3, 4,000 square feet and over	\$200 <u>\$210</u>

Section 5:

Chapter 148 "Streets and Sidewalks" of the City Code is hereby amended to update the following fees as follows (additions by underline, deletions by ~~strikethrough~~):

§ 148-7 Fees; duration.

- A. The following fees shall be charged for the various licenses and permits issued under this chapter or special services provided by the City, and are subject to the conditions set forth herein:
 - (1) [NO CHANGE]
 - (2) [NO CHANGE]
 - (3) [NO CHANGE]
 - (4) [NO CHANGE]
 - (5) [NO CHANGE]

(6) Storing of building materials in the street or public place, for each 25 square feet or fraction thereof of area, for each thirty-day period or fraction thereof: ~~\$150.~~ \$250.

(7) Tree planting, if done by the City, per tree: ~~\$125~~ \$250 minimum; final cost determined by type of tree to be planted.

(8) Street sweeping, public streets adjacent to construction sites: ~~\$175~~ \$275 per hour.

(9) Endorsement of an application to the County of Bergen or the New Jersey Department of Transportation for a utility opening in a county or state highway: ~~\$50~~ \$100. The entire amount of the above fee shall be nonrefundable, retained by the City to cover the cost of necessary clerical and inspection service.

FEE TYPE	1- or 2- FAMILY COMMERCIAL/MULTIFAMILY RESIDENTIAL	AND UTILITY COMPANIES
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Excavation within Public Right-of-Way

Application fee	\$100	\$250
Review fee	\$100/opening	≤50 SF: \$250 51 SF - 200 SF: \$500 201 SF - 1,000 SF: \$1,000 >1,000 SF: \$1,000 + \$0.50/SF over
Inspection fee minimum	\$200	\$125/hour (2 hour <u>\$250/hour</u>

Borings/Monitoring Wells/Geo Probes

Application fee	\$250	\$250
Review fee	\$150 per boring/well/probe	\$150 per boring/well/probe
Inspection fee minimum	\$125/hour (2 hour minimum)	\$125/hour (2 hour <u>\$250/hour</u>

Bond fee	\$5,000 for up to 2 borings	\$5,000 for up to 2 borings
	\$1,000 each add'l boring	\$1,000 each add'l boring

Section 6:

Chapter 78 of the City Code is hereby amended to update the following fees as follows (additions by underline, deletions by ~~striketthrough~~):

§ 78-1 Definitions.

ENFORCING OFFICIAL

The ~~Fire Department and/or Health Department~~ Police Department of the City of Hackensack.

§ 78-2 License required; application.

B. Application for such license shall be filed with the ~~Fire Department~~ Police Department of the City of Hackensack.

Section 7:

Chapter 107 of the City Code is hereby amended to update the following fees as follows (additions by underline, deletions by ~~striketthrough~~):

§ 107-30.1 Special fees

D. Identification Cards. The Police Department shall furnish identification cards to anyone requesting same upon submission ~~and proper proof of qualification for same under alcoholic beverage control laws and regulations.~~

(1) A fee of ~~\$5-~~ \$25 shall be paid to the Police Department for each such identification card.

E. Fingerprinting services will be available for purposes other than purchase permits for firearms or firearms identification cards. The fee for this fingerprinting service shall be ~~\$10 for up to two cards-~~ \$25.

Section 8:

Chapter 90, Article II, "Wholesale Food Establishments" of the City Code is hereby amended to update the following fees as follows (additions by underline, deletions by ~~striketthrough~~):

§ 90-7 Inspection fee.

In order to provide for the proper administration and enforcement of the regulation and requirements referred to above, a fee of \$200 on initial inspection and \$100 for each renewal is hereby imposed for the purpose of covering the costs of inspections, such fees to be payable to the Health Department of the City of Hackensack.

Section 9:

Chapter 93 "Garbage, Rubbish, and Refuse," Article II of the City Code is hereby amended to update the following fees as follows (additions by underline, deletions by ~~striketrough~~):

§ 93-7 Collection Regulations

B. Material Preparation

(8) White goods, as defined herein, shall only be collected by the City of Hackensack under the following circumstances:

(a) The person requesting the removal of white goods shall pay a user fee of ~~\$10~~ \$20 per white good item to the City of Hackensack

Section 10:

All sections of the City Code not specifically referenced in this Ordinance shall remain unchanged.

Section 11:

Repeal of Inconsistent Provisions. All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

Section 12:

Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent this Ordinance shall stand notwithstanding the invalidity of any part.

Section 13:

Codification. This Ordinance shall be a part of the Code of the City of Hackensack as though codified and fully set forth therein. The City Clerk shall have this ordinance codified and incorporated in the official copies of the City Code. The City Clerk and the City Attorney are authorized and directed to change any Chapter, Article and/or Section number of the City Code in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing City Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Section 14:

This Ordinance shall take effect upon passage, adoption, and publication in the manner prescribed by law.

Timothy Hoffman, Acting City Clerk