

CITY OF HACKENSACK

JOB OPENING ANNOUNCEMENT

Title: Parking Enforcement Officer

Department:	Police Department	Salary Range:	Starting \$17/hour
Date Posted:	07/27/2026	Position:	Full-Time, Contractual
Post Expires:	Until filled	Shift:	Overnight Shift 12am-8am

Application Process:

Please email a copy of your resume to Cassandra Seshadri, Personnel Director, at apply@hackensack.org

Job Description

ROLES AND RESPONSIBILITIES

Under direction, patrols designated areas and issues summonses for motor vehicles to enforce state, county, or municipal statutes, resolutions, and ordinances for regulations related to the parking of motor vehicles within the municipality; does related work as required.

- Hang and remove various temporary no parking signs in accordance with scheduled events, construction projects, and city planning requirements.
- Interact professionally and courteously with the public, addressing inquiries and providing guidance on parking regulations.
- Must be able to work overnight hours and weekends.
- May perform other similar duties as required.

EXPERIENCE AND EDUCATION REQUIREMENTS

No prior experience required.

LICENSE AND CERTIFICATIONS:

Valid NJ Driver's License required.

REQUIRED SKILLS AND ABILITIES (INCLUDED BUT NOT LIMITED TO)

- Ability to check the condition of parking meters and informs those responsible for the repair of meters or any malfunctions.
- Capable of walking or standing for extended periods of time in all types of weather.
- Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.
- Ability to note significant conditions and take proper action in accord with the prescribed procedures.
- Ability to analyze routine problems, organize assigned work, and develop effective work methods.

This is a full-time, contractual position which includes health benefits, generous PTO, and enrollment in the State Pension Plan upon permanent appointment.

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