

**CITY OF HACKENSACK
CITY CLERK'S OFFICE
65 Central Avenue
Hackensack, NJ
201-646-3940**

DATE: June 18, 2026
FROM: Timothy Hoffman, Acting City Clerk
RE: Resolution No. 170-26

PLEASE NOTE, THE FOLLOWING IS TO BE PUBLISHED AS SOON AS POSSIBLE:

PLEASE TAKE NOTICE that on June 16,2026 the City Council of the City of Hackensack adopted the following Resolution:

RESOLUTION NO. 170-26

RESOLUTION AUTHORIZING LIMITED INTERIM LEGAL SERVICES AND DIRECTING COMMENCEMENT OF A FAIR-AND-OPEN RFP PROCESS FOR SCARINCI HOLLENBECK, LLC

WHEREAS, the City of Hackensack has a need for legal services in connection with certain pending and ongoing matters; and

WHEREAS, legal services constitute "professional services" that may be awarded without public advertising for bids pursuant to N.J.S.A. 40A:11-5(1)(a)(i) because they are services performed by persons authorized by law to practice a recognized profession regulated by law; and

WHEREAS, Mark Tabakin, Esq. and Wendy R. Quiroga, along with other attorneys who have been principally responsible for handling certain legal matters for the City left Weiner Law Group and joined Scarinci Hollenbeck effective June 1, 2026; and

WHEREAS, the City recognizes the importance of continuity of legal representation and the avoidance of prejudice, delay, or disruption in pending matters; and

WHEREAS, City also recognizes that a disqualifying event exists under New Jersey's pay-to-play requirements applicable to non-fair-and-open contracts exceeding \$17,500; and

WHEREAS, as a result, the City shall not award Scarinci Hollenbeck a non-fair-and-open contract for legal services exceeding \$17,500; and

WHEREAS, the City desires to authorize only a limited, interim professional services engagement with Scarinci Hollenbeck in an amount not to exceed \$17,500, solely to preserve continuity of representation and protect the City's interests while a fair-and-open procurement process is conducted; and

WHEREAS, the City will promptly commence a fair-and-open RFP/RFQ process for legal services in accordance with applicable law; and

WHEREAS, any contract for legal services exceeding \$17,500 shall be awarded only after completion of that fair-and-open process and further action by the City; and

WHEREAS, the Chief Financial Officer has certified, or shall certify before funds are expended, that funds are available for this limited interim engagement and shall assure that all applicable disclosures are secured.

NOW, THEREFORE, BE IT RESOLVED by the City of Hackensack as follows:

1. The City hereby authorizes a limited interim professional services engagement with Scarinci Hollenbeck for legal services effective June 1, 2026.
2. This interim engagement is authorized solely to preserve continuity of representation, avoid prejudice to the City and permit the orderly handling of pending legal matters while the City conducts a fair-and-open procurement process.
3. The total compensation authorized for Scarinci Hollenbeck under this interim engagement shall not exceed \$17,500, inclusive of all fees and costs, unless and until a separate contract is awarded following completion of a fair-and-open process and further action by the Governing Body.
4. The legal services shall be provided subject to the not-to-exceed amount set forth above.
5. The appropriate officials of the City are authorized to execute a limited engagement letter, purchase order, or other necessary authorization consistent with this resolution, provided that the total amount authorized shall not exceed \$17,500.
6. The City shall promptly prepare, advertise, and conduct a fair-and-open RFP/RFQ process for legal services in accordance with applicable law.
7. No additional legal services contract with Scarinci Hollenbeck exceeding \$17,500 shall be authorized on a non-fair-and-open basis.
8. Any award of a legal services contract exceeding \$17,500 shall require completion of the fair-and-open process, review of responses received, and further formal action by the Governing Body.
9. The Certification of Availability of Funds, any limited engagement letter, purchase order, and all procurement documents related to the

forthcoming RFP/RFQ shall be maintained on file with the Clerk and made available for public inspection as required by law.

10. Notice of this action shall be published in accordance with applicable law.