

CITY OF HACKENSACK
DEPARTMENT OF POLICE
TRAFFIC DIVISION
RESIDENT PARKING PERMIT APPLICATION

The City of Hackensack has adopted a City Ordinance to create "Resident Only" on street parking in designated areas. In an effort to alleviate a shortage of on-street parking for Hackensack residents and taxpayers, the City Council has decided to permit on-street parking on certain City streets only for those vehicles with resident permits. No vehicle shall be parked on the streets or parts of streets constituting an area designated in Subsection E during the hours designated in Subsection E unless the following criteria is met:

- The vehicle is owned , leased by, or operated on a regular basis by a resident of that area; and
- The vehicle has displayed on its left rear window in such manner as to be visible from the outside, a valid resident parking permit **assigned to that particular vehicle**; or
- The vehicle is an emergency vehicle, a public service, telephone company, or other public utility vehicle, a contractor, a service or delivery vehicle, and said exempted vehicle is present only during the time as services or repairs are being rendered within the area.

The City of Hackensack reserves the right to revoke any parking permits, at any time, if it is found that the required criterion is no longer being met. **The issuance of a resident parking permit shall not exempt a resident from obeying all other traffic and parking rules, regulations, ordinances and laws in effect in the area.**
*****RESIDENT PARKING PERMITS ARE NON-TRANSFERABLE*****

Please complete and return your signed application to the Hackensack Police Traffic Division.
A SEPARATE APPLICATION MUST BE FILLED OUT FOR EACH VEHICLE

Last Name: _____ First Name: _____ MI: _____

Home Address: _____ City _____

State: _____ Zip Code: _____ Tel: _____

VEHICLE INFORMATION

Make: _____	Model: _____	Year: _____	Color: _____
Body Type: _____	License Plate: _____	State: _____	

If vehicle is registered to someone other than the person listed above, please provide the following:

Registered Owner:

Last Name / Business Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

I hereby agree that all information supplied is true and accurate and any misrepresentations will result in parking permit being revoked.

Signature: _____

<u>For City Use Only</u>		
Permit # _____	Date Issued: _____	Issued By: _____
Means of Residency Verification: _____		

Chapter 170. Vehicles and Traffic

Article XIV. Schedules

§ 170-71. Residents only on-street parking.

[Added 7-16-2001 by Ord. No. 3-2001]

- A. No vehicle shall be parked on the streets or parts of streets constituting an area designated in Subsection **E** during the hours designated in Subsection **E** unless:
[Amended 8-20-2019 by Ord. No. 35-2019]
- (1) The vehicle is owned, leased, or operated on a regular basis by a resident of the enumerated streets or parts of streets constituting the applicable resident-only parking area as set forth in Subsection **E**; and
 - (2) The vehicle has displayed on its left rear window in such a manner as to be visible a valid residential parking permit assigned to the vehicle; or
 - (3) The vehicle is an emergency vehicle, a public service, telephone company, or other public utility vehicle, a contractor, service, or delivery vehicle, and said exempted vehicle is present only during the time as services or repairs are being rendered within the area.
 - (4) Residents of an area designated in Subsection **E** may contact the Hackensack Police Department through its nonemergency number, (201) 646-7777, to request advance permission for a guest of the resident to park a vehicle in a residents-only on-street parking area for the sole purpose of visiting the resident in his or her home. The Police Department shall ordinarily grant such a request unless it determines that traffic and parking conditions at the time of the request render it impractical to do so.
[Added 6-1-2021 by Ord. No. 17-2021]
- B. Application for parking permits under this section shall be made in writing to the Police Department on forms provided for that purpose. Permits shall be granted only under the following terms and conditions:
[Amended 9-26-2017 by Ord. No. 30-2017; 8-20-2019 by Ord. No. 35-2019]
- (1) The applicant must be a bona fide resident within the enumerated streets or parts of streets constituting the applicable resident-only parking area as set forth in Subsection **E**. The applicant must provide appropriate documentation of such residency such as a deed or lease or utility bill or other verifiable information at the time of the application. The applicant's New Jersey driver's license and vehicle registration must match the address for which the residents-only on street parking permit is sought, except for permits issued to college students as set forth in Subsection **B(4)**, below.
[Amended 10-26-2021 by Ord. No. 52-2021]
 - (2) The applicant shall submit either as proof of his or her ownership of the vehicle a copy of the lease agreement pertaining to his or her possession or such other verifiable information establishing that the vehicle is used by the resident on a regular and continuing basis. Except for permits issued to college students as set forth in Subsection **B(4)**, below, the vehicle shall be registered in the state of New Jersey.
[Amended 10-26-2021 by Ord. No. 52-2021]
 - (3) No more than one vehicle per licensed driver shall be issued a permit.
[Amended 8-12-2024 by Ord. No. 29-2024]
 - (4) Resident parking permit for college students.
 - (a) Students attending an institution of higher learning located within the City of Hackensack but who are not permanent City residents, upon payment of the fee set forth in Subsection **B(3)** above, may be issued a resident parking permit. In order to be eligible for such a permit, the applicant must reside within the City of Hackensack during the academic year within the area where the resident-only parking program is in effect. The applicant must provide all of the following documentation to qualify:
 - [1] A lease agreement with the student's name listed as a tenant for the academic year in which the application is submitted;
 - [2] Proof of enrollment and attendance at an institution of higher learning located within the City for the academic year in which the application is submitted;
 - [3] Proof of vehicle ownership or usage as set forth in Subsection **B(2)** above, along with the applicant's driver's license and the vehicle registration;
 - [4] The student's valid e-mail address from the institution of higher learning, unless none has been issued.
 - (b) This resident parking permit shall expire 30 days after the student graduates from the institution of higher learning, or is no longer enrolled as an active student, unless he or she has become a bona fide resident of Hackensack within the area where the resident-only parking program is in effect. From time to time the City may require the student to resubmit any or all of the foregoing documentation and may revoke the resident parking permit of any student who fails to provide such information

within 30 days after receiving such request.

C. No person shall:

- (1) Copy, reproduce or otherwise create a resident parking permit.
- (2) Create a facsimile or counterfeit resident parking permit.
- (3) Display or use a resident parking permit or knowing the same to have been copied, reproduced or otherwise created in violation of Subsection C hereof.
- (4) Furnish false information or fraudulent documents in connection with an application for a resident parking permit.
- (5) Transfer a resident parking permit identification decal from a vehicle identified in the application to another vehicle.

D. The issuance of a resident parking permit shall not exempt a resident from obeying all other traffic and parking rules, regulations, ordinances and laws in affect in the area.

E. The following streets and parts of streets are designated as resident only parking areas during the hours indicated;

- (1) No vehicle which does not properly display a valid resident-only parking permit shall be permitted to park on the following streets between the hours of 2:00 a.m. and 6:00 a.m.
[Amended 1-28-2020 by Ord. No. 01-2020; 1-6-2026 by Ord. No. 25-2025]

Arcadia Road
Berry Street from DeWolf Place to Union Street
Beech Street between Tracey Place and Summit Avenue
Berdan Place
Berkshire Place
Buckingham Drive
Cambridge Terrace
Central Avenue from Railroad Avenue (west) to First Street
Clay Street from Third Street to Railroad Avenue (west)
DeWolf Place
Dorchester Road
First Street from Passaic Street to Central Avenue
Haynes Place
High Street
James Street
Railroad Avenue (west) from Passaic Street to Central Avenue
Railroad Place
Second Street from Passaic Street to Central Avenue
Stanley Place
Third Street
Tracy Place
Winchester Place

- (2) No vehicle which does not properly display a valid resident only parking permit shall be permitted to park on the following streets between the hours of 2:00 a.m. and 6:00 a.m.:

Berry Street between Maple Hill Drive and Summit Avenue
Blanchard Terrace
Club Way
Colonial Terrace
Crestwood Avenue
The Esplanade
Golf Place between Maple Hill Drive and Summit Avenue
Heath Place
Maple Hill Drive

- (3) No vehicle which does not properly display a valid resident-only parking sticker shall be permitted to park in excess of two hours between the hours of 2:00 a.m. and 7:00 p.m. on the following streets:
[Added 10-15-2001 by Ord. No. 8-2001; amended 10-7-2002 by Ord. No. 15-2002; 2-15-2011 by Ord. No. 6-2011; 2-27-2018 by Ord. No. 06-2018; 1-28-2020 by Ord. No. 01-2020]

Ames Street
Hopper Street

Kaplan Avenue
Kent Street
Longview Avenue
Marvin Avenue
Mary Street between Polify Road and Summit Avenue
Parker Avenue
Parkway
Poor Street
Rowland Avenue
Simons Avenue
South Prospect Avenue
Standish Avenue
Summit Avenue from Thompson Street to Passaic Street
Sutton Avenue
Thompson Street from Summit Avenue to Cambridge Terrace

- (4) No vehicle which does not properly display a valid resident-only parking sticker authorizing parking for residents of the particular area or neighborhood where residents-only parking is in effect shall be permitted to park in excess of two hours between the hours of 7:00 a.m. and 7:00 p.m. on the following streets:
 [Added 10-21-2002 by Ord. No. 17-2002; amended 12-19-2006 by Ord. No. 39-2006; 3-20-2007 by Ord. No. 9-2007; 4-7-2020 by Ord. No. 17-2020; 8-12-2024 by Ord. No. 29-2024; 12-10-2024 by Ord. No. 43-2024]

Name of Street	Location
Anderson Street	Linden Street to Prospect Avenue
Berry Street	Entire length
Clarendon Place	Passaic Street to Anderson Street
Coolidge Place	Entire length of Coolidge Place
Franklin Place	Passaic Street to Prospect Avenue
Hamilton Place	Prospect Avenue to Vanderbeck Place
Kansas Street	Between Hudson Street and South State Street
Marion Street	Entire length
New Street	Between Kansas Street and Broadway
Stanley Place	Entire length
Vanderbeck Place	Passaic Street north to dead end

- (5) No vehicle which does not properly display a valid resident-only parking sticker shall be permitted to park on the following streets between the hours of 2:00 a.m. and 6:00 a.m.:
 [Added 7-18-2005 by Ord. No. 14-2005; amended 11-7-2005 by Ord. No. 29-2005]

Hamilton Place between Summit Avenue and the border of the Borough of Maywood
West Anderson Street between Summit Avenue and the border of the Borough of Maywood
Byrne Street between Passaic Street and the intersection of West Lookout Avenue
West Lookout Avenue from Byrne Street to the border of Maywood
Between 6:00 a.m. and 7:00 p.m., no vehicle that does not properly display a valid resident-only parking sticker shall be permitted to park in excess of two hours on the above-named streets. [Added 12-5-2017 by Ord. No. 36-2017]

- (6) Resident-only parking permits shall be provided for the residents residing on the eastbound side (south side) of Essex Street from South Summit Avenue to Polify Road to allow these residents to park on the streets regulated by the resident parking program. (This amendment to the chapter shall not be construed to allow parking on Essex Street at any time.)
 [Added 11-21-2006 by Ord. No. 37-2006]

- (7) No vehicle which does not properly display a valid resident-only parking sticker shall be permitted to park on the following streets between the hours of 6:00 p.m. and 6:00 a.m.:
 [Added 8-18-2009 by Ord. No. 18-2009]

Name of Street	Location
Porter Street	Entire length

- (8) Resident-only parking permits shall be provided for the residents residing on Maple Avenue and Clinton Place between Linden Street and Pangborn Place to allow these residents to park on the streets regulated by the resident parking program.
 [Added 9-15-2009 by Ord. No. 24-2009]

- (9) Resident-only parking permits shall be provided for the residents residing on Anderson Street between Main Street and Linden Street, 5 Pangborn Place, Union Street between Passaic Street and Anderson Street and Park Street between Anderson Street

and Passaic Street to allow these residents to park on the streets regulated by the resident parking program.
[Added 4-6-2010 by Ord. No. 8-2010]

(10) Certain parking spaces in the Hackensack University Medical Center Parking Garage, located on Atlantic Street between Prospect Avenue and Second Street, shall be designated as twenty-four-hours-per-day, seven-days-per-week resident-only spaces. The spaces can be accessed via the westernmost entrance. These spaces shall be available only to residents of the buildings located between and including 2-4 Prospect Avenue and 64 Prospect Avenue who have obtained a valid parking permit pursuant to the procedure described in Subsection **B**. The cost for the permit shall be \$35 per month, payable before the first day of every month. The permits required for the twenty-four-hour resident-only spaces herein created shall be different than, and distinguishable from, the permits required for the metered spaces available pursuant to Subsection **E(11)**. The permits issued to residents to park in the twenty-four-hour-per-day spaces are not valid for use in the separate metered spaces.
[Added 3-23-2015 by Ord. No. 12-2015; amended 1-14-2020 by Ord. No. 58-2019]

(11) Resident-only parking shall be provided at all metered spaces in the Hackensack University Medical Center Parking Garage, located on Atlantic Street between Prospect Avenue and Second Street, between the hours of 6:00 p.m. and 8:00 a.m. The use of these metered spaces shall be available only to residents of the buildings located between and including 2-4 Prospect Avenue and 64 Prospect Avenue who have obtained a valid parking permit pursuant to the procedure described in Subsection **B**. The permits required for the metered, resident-only spaces herein created shall be different than, and distinguishable from, the permits required for the twenty-four-hour spaces available pursuant to Subsection **E(10)**. The permits issued to residents to park in the metered spaces are not valid for use in the separate twenty-four-hour-per-day spaces.
[Added 3-23-2015 by Ord. No. 12-2015]

(12) ^[1]Resident-only parking permits shall be provided for the residents residing on the westbound side (north side) of Essex Street at the following specific addresses: 424, 426, 440, 450, 486, 490, 500 and 520 Essex Street, which shall authorize these residents to park on the streets regulated by the resident parking program that are enumerated in § **170-71E(1)**. The foregoing shall not be construed to allow parking on Essex Street at any time.
[Added 1-29-2019 by Ord. No. 02-2019]

[1] *Editor's Note: Former Subsection E(12), regarding time-limited resident-only parking, added 9-26-2017 by Ord. No. 31-2017, was repealed 4-7-2020 by Ord. No. 17-2020. This ordinance also provided for the redesignation of former Subsection E(13) as Subsection E(12).*

(13) No vehicle which does not properly display a valid resident-only parking sticker shall be permitted to park in excess of two hours between the hours of 7:00 a.m. and 7:00 p.m. on weekdays (Monday through Friday) on the following streets:
[Added 6-1-2021 by Ord. No. 17-2021]

Name of Street	Location
Anderson Street	Between Summit Avenue and Prospect Avenue
Hamilton Place	Between Summit Avenue and Prospect Avenue

(14) Resident-only parking permits shall be provided for the residents residing at 406 Prospect Avenue and residents residing on the north side of Passaic Street between Summit Avenue and Clarendon Place, which shall authorize these residents to park on the streets regulated by the resident parking program that are enumerated in § **170-71E(4)**. The foregoing shall not be construed to allow parking on Passaic Street at any time
[Added 12-7-2021 by Ord. No. 57-2021]

F. Any violation of the provisions of this section shall be punishable in accordance with the provisions of Chapter 1, § **1-15**, of the Code of the City of Hackensack, New Jersey.