

CITY OF HACKENSACK

JOB OPENING ANNOUNCEMENT

Title: Building Inspector

Department:	Building, Housing, and Land Use	Salary Range:	\$60,000-\$90,000.00
Date Posted:	6/2/2025	Position:	Full-Time, Contractual
Post Expires:	Until filled	Shift:	Monday-Friday 8am-4pm

Application Process:

Please email a copy of your resume to Cassandra Seshadri, Personnel Director, at apply@hackensack.org

Job Description

ROLES AND RESPONSIBILITIES

Under direction, inspects new and existing buildings and structures to ensure compliance with the state uniform construction code.

- Enforces same to ensure public safety, health, and welfare.
- Examines plans for new structures to make sure they comply with building subcodes.
- Inspects construction jobs by checking quality and amount of work completed, and resolving construction issues.
- Enforces rules and regulations in regards to building subcodes, and issues violation notices as applicable.
- Establishes and maintains essential records and reports.
- May perform other similar duties as needed.

EXPERIENCE AND EDUCATION REQUIREMENTS:

LICENSE AND CERTIFICATIONS:

Appointees will be required to possess a driver's license valid in NJ.

Must possess a current HHS building inspector's license issued by the NJDCA.

REQUIRED SKILLS AND ABILITIES (INCLUDED BUT NOT LIMITED TO)

- Ability to analyze and interpret the State UCC, local building code, and other local ordinances that apply to buildings.
- Knowledge of advanced structural systems including structural design and analysis techniques necessary to check compliance with the code for the heavily loaded and technically advanced systems which characterize class I buildings.
- Knowledge of pile and other foundation systems used to bear very heavy loads.
- Knowledge of structural design and techniques in regards to wood framing, steel and wall systems, foundations, floors, & roofs.
- Ability to carry out provisions of the State UCC as they relate to residential and small commercial structures, industrial and commercial structures, and to highrise/hazardous structures.
- Knowledge of material standards, inspection tools, and test methods.
- Ability to read, write, speak, understand, and communicate in English sufficient to perform duties.

This is a full-time, contractual position which includes health benefits, generous PTO, and enrollment in the State Pension Plan upon permanent appointment.

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