



FORM E

ZONING PERMIT APPLICATION Z Control #

CITY OF HACKENSACK

216 Union St.

Hackensack, NJ 07601

Phone: (201) 646-3920 Ext. 2020

***Please be advised that this property may or may not be located in a condemnation area. Please confirm with your landlord and be guided accordingly.

APPLICATIONS CAN TAKE 10 BUSINESS DAYS TO REVIEW

Survey/ Floor/ Site Plan Must Be Submitted with Zoning Application

Must Include Property Line Setbacks and Calculation of Coverage and/or Impervious Coverage

*****Please Note: Incomplete Applications Will Be Automatically Denied*****

****IF YOU ARE REMOVING A TREE – REVIEW TREE ORDINANCE & COMPLETE FORMS FOR DPW****

PROPERTY LOCATION: _____

Block: _____ Lot(s): _____ Zone: _____

Applicant Name: _____	Property Owner Name: _____
Applicant Address: _____	Owners Address: _____
City, State, Zip: _____	City, State, Zip: _____
Email Address: _____	Email Address: _____
Phone #: _____	Phone #: _____

Check purpose of application below:

___ Zoning

Fee: \$50.00

___ Fence, Patio, Walkway, Shed, Driveway/Paving

Fee: Minimum - \$60.00, see page 2 for additional fees

Describe Current Use of Property, in Detail: _____

Describe Purpose of Application, in Detail: _____

FOR C.O. APPLICANTS

- Days and Hours of Operation: _____
- Days and Hours Open to the Public: _____
- Traffic concerns pertaining to your application: _____
- Number of parking spaces per lease _____ Square footage of space _____
- Days and Hours of any deliveries (truck, cars, or vans): _____
- Number of vehicles to be parked on site overnight (trucks, cars, or vans): _____
- Number of employees on site (highest shift): _____

1. If new construction is proposed, the location, dimensions, and all the other setbacks from the property lines must be shown clearly.

2. If this site has had any Planning or Zoning Board approvals in the past, please attach copy of the same.

Applicant Signature: _____

Date: _____

Owner or Agent Signature _____

Date: _____

OFFICE USE ONLY: Fee: \$ _____ Check#: _____ Receipt#: _____

Received by: _____



ZONING PERMIT APPLICATION

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APPLICATION For Permit to Install or Replace a Fence, Patio, Walkway, Driveway/Paving, or Shed (under 200 sq. ft.):

****MUST CALL FOR FINAL INSPECTION****

Residential _____ Commercial _____

Description of work:

***NOTE:** The minimum fee required by the City Land Use Ordinance is \$20.00 per \$1,000.00 of estimated work, with a **minimum fee of \$60.00.**

Estimated cost of work: _____ Example: Est. cost of work \$5,000.00

**** Commercial Paving requires \$2,500 escrow and W-9**

÷ 1,000

x 20

\$ 100.00 Application Fee

FENCES:

*Fences or other man-made enclosures **MUST BE AT LEAST** three inches off the property line into YOUR side; the "Nice" side of the fence must face your neighbor; Dimensions of fence must be approved by zoning official. **The fence installer must measure and run string along three inch indent from stakes – call for inspection BEFORE installing fence**; Final inspection is required. ***Note:** The location is your responsibility – proceed at your own risk – if a property dispute arises, it is between the neighbors – **not** the zoning office.*

Height of fence: _____ Type of fence: _____ Does Fence surround pool or hot tub? YES: _____ NO: _____

CONTRACTOR INFORMATION:

Name: _____ Address: _____

Phone Number: _____ Federal ID # _____

E-Mail Address: _____ Contractor Registration #: _____

OFFICE USE ONLY:

Remarks: _____

Final Inspection Date: _____ Approved by: _____