



CITY OF HACKENSACK

DEPARTMENT OF PUBLIC WORKS

120 EAST BROADWAY
HACKENSACK, N.J. 07601
(201)-646-3950
Fax (201)-646-0320
www.hackensack.org

Joseph A. Inglima
Superintendent of Public
Works

CITY OF HACKENSACK TREE MEMORIAL & MARKER APPLICATION

Celebrate a life by planting a memorial tree. A tree planting is a meaningful tribute that creates a living legacy for generations to come.

The City of Hackensack is pleased to offer a memorial tree program to honor and remember family members and friends. This program will assist the city in its continued dedication to improving our tree canopy.

Name of Donor: _____
Address: _____
City: _____ **State:** _____ **Zip Code:** _____
Home Phone: _____ **Cell Phone:** _____
Email Address: _____

Memorial Trees \$450: (circle one) *This list may be modified from time to time by the DPW.

Flowering Plum	Silver Maple
Flowering Cherry	Red Maple, Non-Fruit Bearing
Syringa Ivory Silk- Japanese Tree Lilac	Cladastris- Yellowwood
Acer Buergerianum- Trident Maple	Quercus Acutissima- Saw Tooth Oak
Cercis Canadensis- Eastern Redbud	Acer saccharum Marsh- Sugar Maple/Rock Maple

Dedication Marker Info:

1st Line Options:

- Dedicated to
- Donated to
- In memory of
- In Loving Memory
- Dedicated to the Memory of
- Given to Loving Memory of

2nd Line Name:(up to 20 characters) Ex: First, Middle, Last

3rd Line: Date Only. Must be in the Following Format: XX.XX.XXXX (Ex. 10.13.2021)

4th Line: Ex: from family & Friends

Requested location for tree planting: (subject to approval)



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Memorial Tree & Marker Guidelines

- The location, tree species and planting time of a memorial tree and marker must be approved by the Hackensack Department of Public Works.
- The donor has the option of honoring their loved one with a marker. Upon approval, the marker shall be inscribed and placed beside the tree. **The marker is optional.**
- Should a marker need replacing, it will be at the expense of the donor.
- Trees purchased will be the size of a 2" caliper. A smaller tree may be planted depending on the requested location. This will be determined by the Hackensack Department of Public Works.
- Trees will typically be planted in the fall. Should another time for planting be requested, the information must be provided at the time of application.
- The fee to purchase and plant a memorial tree and marker will be the responsibility of the donor and must be submitted with the completed application. Checks are to be made payable to the City of Hackensack.
- The City of Hackensack reserves the right to remove or relocate the tree should the city determine that the removal or relocation is in the city's best interest.

Persons wanting to participate in the Memorial Tree Program are to complete this application and submit to the City of Hackensack, 120 E. Broadway, Hackensack, NJ 07601. Any questions, please contact the Department of Public Works at 201-646-3950.

The City of Hackensack will make every reasonable effort to maintain trees and markers, but will not be responsible for acts of nature, survivability of trees, damage, or vandalism to them. The city has sole and absolute discretion to make repairs or replace memorial trees but shall not be required to replace or repair.

I have read and understand the above Memorial Tree & Marker Guidelines:

Applicant Signature

Date



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FOR OFFICE USE ONLY

APPLICATION: APPROVED _____ NOT APPROVED _____

APPROVED WITH CONDITIONS: _____

SIGNATURE OF CITY REPRESENTATIVE

PRINTED NAME OF CITY REPRESENTATIVE

DATE