



## CITY OF HACKENSACK ZONING LETTER FORM

The purpose of this form is to confirm the Zone in which a property lies.

If you know what you want to do at a particular address, we recommend that you complete a **Zoning Permit Application** in order to avoid paying an additional \$50.00 in fees.

Zoning letters may take up to two weeks (or longer) to research and process and must be accompanied by a \$50.00 fee at submittal. Check or money order should be made payable to the City of Hackensack.

### APPLICANT INFORMATION

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

COMPANY: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Do you own the property? Yes \_\_\_\_\_ No \_\_\_\_\_

Existing use of property (if known): \_\_\_\_\_

If abandoned or vacant, last known date of use: \_\_\_\_\_

Is there an existing C.O. / C.C.O issued for the property (if known): \_\_\_\_\_

### PROPERTY INFORMATION

PROPERTY ADDRESS: \_\_\_\_\_

BLOCK: \_\_\_\_\_ LOT(S): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Once the zone has been correctly identified, you should refer to the City of Hackensack *Zoning Ordinance for Permitted Use & Bulk Requirements*. (Please also refer to the *Redevelopment/Rehabilitation zone* if applicable.) These documents can be found on our City website – [www.hackensack.org](http://www.hackensack.org)