

**THE CITY OF HACKENSACK
BERGEN COUNTY, NEW JERSEY
PUBLIC NOTICE FOR THE SOLICITATION OF
REQUEST FOR PROPOSALS FOR
GRANTS MANAGEMENT CONSULTANT**

NOTICE IS HEREBY GIVEN THAT the City of Hackensack is soliciting Proposals from interested persons and/or Firms for the Provision of the Professional Service listed. Through a Request for Proposals (“RFP”) process, persons and/or Firms interested in assisting the City of Hackensack with Provision of such service must prepare and submit a Proposal in accordance with the procedure and schedule in the RFPs. The City of Hackensack will review Proposals only from those Firms that submit a Proposal which includes all the information required. The City of Hackensack intends to qualify (a) persons and/or Firm that (a) possess the Professional, Financial, and Administrative capabilities to provide the Proposed Service, and (b) agree and meet the Terms and Conditions determined by the City of Hackensack that provide the greatest benefit to the Taxpayers of the City of Hackensack.

The selection of Qualified Respondents is not subject to the Provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. The selection is subject to the “New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4, et seq., however. The City of Hackensack has structured a Procurement process that seeks to obtain the desired results, while establishing a Competitive Process, to assure that each person and/or Firm provided an Equal Opportunity to submit a Proposal in response to the RFP. The factors to be considered by the City of Hackensack include, but are not limited to: (i) experience and reputation in the Profession; (ii) knowledge of the subject matter to be addressed under Contract; (iii) availability to accommodate any required meetings of the City of Hackensack; (iv) any other factors demonstrated to be in the best interest of the City of Hackensack.

Instruction and Proposal Documents may be downloaded from the City Website <http://www.hackensack.org/>. The City of Hackensack **WILL NOT** mail instruction and Qualification Documents. Sealed Proposals must be submitted to, and be received by, Ms. Deborah Karlsson, City Clerk, 65 Central Avenue, 3rd Floor, Hackensack, NJ 07601 on or before **2:00 p.m. on Friday, September 15, 2023**. Respondents are instructed to label the outside of the sealed envelope or sealed package to the effect that the enclosure consists of a Proposal in response to this Request for the Professional Service. Proposals will not be accepted by facsimile transmission or email.

Monica Villafana, QPA