



FORM E

**ZONING PERMIT APPLICATION**  
**CITY OF HACKENSACK**

116 Holt Street  
Hackensack, NJ 07601  
Phone: (201) 646-3920 Ext. 2020

Z Control # \_\_\_\_\_

**Survey/ Floor/ Site Plan Must Be Submitted with Zoning Application**  
**Must Include Property Line Setbacks and Calculation of Coverage and/or Impervious Coverage**

**\*\*\*Please Note: Incomplete Applications Will Be Automatically Denied\*\*\***

**PROPERTY LOCATION:** \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Zone: \_\_\_\_\_

Applicant Name: _____	Property Owner Name: _____
Applicant Address: _____	Owners Address: _____
City, State, Zip: _____	City, State, Zip: _____
Email Address: _____	Email Address: _____
Phone #: _____	Phone #: _____

Check purpose of application below:

\_\_\_ Zoning

**Fee: \$50.00**

\_\_\_ Fence, Patio, Walkway, Shed, Driveway/Paving **Fee: Minimum - \$60.00, see page 2 for additional fees**

Describe Current Use of Property, in Detail: \_\_\_\_\_

Describe Purpose of Application, in Detail:

\_\_\_\_\_  
\_\_\_\_\_

**FOR C.O. APPLICANTS**

- a. Days and Hours of Operation: \_\_\_\_\_
- b. Days and Hours Open to the Public: \_\_\_\_\_
- c. Traffic concerns pertaining to your application: \_\_\_\_\_
- a. Days and Hours of any deliveries (truck, cars, or vans): \_\_\_\_\_
- b. Number of vehicles to be parked on site overnight (trucks, cars, or vans): \_\_\_\_\_
- c. Number of employees on site (highest shift): \_\_\_\_\_
  - a. If new construction is proposed, the location, dimensions, and all the other setbacks from the property lines must be shown clearly.
  - b. If this site has had any Planning or Zoning Board approvals in the past, please attach copy of the same.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner or Agent Signature \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE USE ONLY: Fee: \$ \_\_\_\_\_ Check#: \_\_\_\_\_ Receipt#: \_\_\_\_\_**

**Received by: \_\_\_\_\_**



## ZONING PERMIT APPLICATION

### CITY OF HACKENSACK

116 Holt Street

Hackensack, NJ 07601

Phone: (201) 646-3920 Ext. 2020

### APPLICATION For Permit to Install or Replace a Fence, Patio, Walkway, Driveway/Paving, or Shed (under 200 sq. ft.):

**\*\*MUST CALL FOR FINAL INSPECTION\*\***

Residential \_\_\_\_\_ Commercial \_\_\_\_\_

Description of work:

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**\*NOTE:** The minimum fee required by the City Land Use Ordinance is \$20.00 per \$1,000.00 of estimated work, with a *minimum fee of \$60.00.*

Estimated cost of work: \_\_\_\_\_ Example: Est. cost of work \$5,000.00

**\*\* Commercial Paving requires \$2,500 escrow and W-9**

÷ 1,000

x 20

\$ 100.00 Application Fee

### **FENCES:**

*Fences or other man-made enclosures **MUST BE AT LEAST** three inches off the property line into YOUR side; the "Nice" side of the fence must face your neighbor; Dimensions of fence must be approved by zoning official. **The fence installer must measure and run string along three inch indent from stakes – call for inspection BEFORE installing fence**; Final inspection is required. **\*Note:** The location is your responsibility – proceed at your own risk – if a property dispute arises, it is between the neighbors – **not** the zoning office.*

Height of fence: \_\_\_\_\_ Type of fence: \_\_\_\_\_ Does Fence surround pool or hot tub? YES: \_\_\_\_\_ NO: \_\_\_\_\_

### **CONTRACTOR INFORMATION:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Federal ID # \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Contractor Registration #: \_\_\_\_\_

### **OFFICE USE ONLY:**

Remarks: \_\_\_\_\_

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Final Inspection Date: \_\_\_\_\_ Approved by: \_\_\_\_\_